

PRIVACY STATEMENT

Koru Languages, located at Gerrit van der Laanstraat 17, 2313 XT Leiden, is responsible for the processing of personal data as shown in this privacy statement.

Contact details:

<https://www.korulanguages.nl>

Gerrit van der Laanstraat 17, 2313 XT Leiden

+31 6 34008924

info@korulanguages.nl

Processing personal data.

Koru Languages processes your personal data because you use our services and/or because you provide them to us yourself.

Below you will find an overview of the personal data we process:

- First and last name
- Phone number
- E-mail address
- IP address
- Internet browser and device type
- Other personal data that you actively provide, for example by creating a profile on this website, in correspondence and by telephone.

Processing special and/or sensitive personal data.

Koru Languages does not intend to collect data about website visitors who are younger than 16 years of age, unless they have permission from parents or guardians. However, it is not possible to check whether a visitor is older than 16. It is therefore recommended that parents be involved in the online activities of their children, in order to prevent data about children from being collected without parental consent. If you are convinced that Koru Languages collected personal information about a minor without this consent, please contact Koru Languages at info@korulanguages.nl and this information will be deleted.

Purpose and basis for processing personal data.

Koru Languages processes your personal data for the following purposes:

- Handling your payment
- Delivering goods and services to you
- Sending newsletters and/or advertising brochures
- Informing you about changes to services and products
- Calling or e-mailing you if this is necessary to provide services

Automated decision-making.

Koru Languages does not make decisions based on automated processing.

Retention period personal data.

Koru Languages does not store your personal data for longer than is strictly necessary to achieve the purposes for which your data is collected.

Sharing personal data with third parties.

Koru Languages only provides information to third parties if this is necessary for the execution of the agreement with you or to comply with a legal obligation.

Use of cookies or similar techniques.

A cookie is a small text file that is stored on your computer, tablet or smartphone when you first visit this website. Koru Languages only uses technical and functional cookies. And analytical cookies that do not infringe your privacy. The cookies used are necessary for the technical operation of the website and your ease of use. They ensure that the website works properly, optimize the website and remember your preference settings. You can unsubscribe from cookies by setting your internet browser so that it no longer stores cookies. In addition, you can also delete all information previously stored via the settings of your browser. On your first visit to the website, you were informed about these cookies and asked permission to place them. You can unsubscribe from cookies by setting your internet browser so that it no longer stores cookies. In addition, you can also delete all information previously stored via the settings of your browser. For an explanation, see: <https://veiliginternetten.nl/themes/situation/cookies-wat-zijn-het-en-wat-doe-ik-ermee/>

Viewing, adjusting or deleting data.

You have the right to view, correct or delete your personal data. In addition, you have the right to withdraw your consent to data processing

or to object to the processing of your personal data by Koru Languages and you have the right to data portability. This means that you can submit a request to us to send the personal data we have about you in a computer file to you or another organization mentioned by you. You can send a request for access, correction, deletion, data transfer of your personal data or request for withdrawal of your consent or objection to the processing of your personal data to info@korulanguages.nl. To ensure that the request for access has been made by you, we ask you to enclose a copy of your proof of identity with the request. Make your passport photo, MRZ (machine readable zone, the strip with numbers at the bottom of the passport), passport number and Citizen Service Number (BSN) black in this copy. This is to protect your privacy. We will respond to your request as quickly as possible, but within four weeks. Koru Languages would also like to point out that you have the option to file a complaint with the national supervisory authority, the Dutch Data Protection Authority. This can be done via the following link:

<https://autoriteitpersoonsgegevens.nl/nl/contact-met-de-autoriteit-persoonsgegevens/tip-ons>

Personal data protection.

Koru Languages takes the protection of your data seriously and takes appropriate measures to prevent misuse, loss, unauthorized access, unwanted disclosure and unauthorized modification in the form of security software, such as a virus scanner and firewall. If you have the impression that your data is not properly secured or there are indications of misuse, please contact info@korulanguages.nl.